

Richard Gee

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neenjames

G'Day!

That's Aussie speak for Hello!



International
Productivity
EXPERT



Update from USA

Well the month of May saw me traveling all over the US but the biggest highlight was speaking for two conferences in Vancouver, Canada. I have wanted to go to Canada since I was 9 years old when I met my very first Canadian - he had a huge impact on me. I wrote to him until I was about 30 and had visions of this magical place. It was all I imagined and more. While I visiting my friend Gail Watson was kind enough to take me on a day of sight seeing. We explored Grouse Mountain where I got to see them feed the grey wolves and I got to meet Grinder the Grizzly bear (I got so close to him it very cool indeed) - you can check out the website at www.grousemountain.com.

As you can see from the photo, I was on the sky ride and on the way down it just drops quickly below you and the whole city of Vancouver and the surrounding areas is the most magnificent site to see. If you are ever near that part of the world put this on your must do list! All of my traveling over past months has caused me to think about how we can be more productive as 'road warriors'. For those of you who are constantly traveling both domestically and internationally with your job I thought you might enjoy these strategies to help boost your productivity and make the most of that traveling time -enjoy!

How to be a Productive Road Warrior

-You have seen them, they all look alike, the regular 'road warrior' with their determined expression, wrinkle proof suit and pulling a beaten up carry on bag...whether you travel a little or a lot with your company there are many ways you can boost your personal productivity when you travel. These before, during and after



"Neen's first trip on the Sky Ride to Grouse Mountain, Vancouver- woo hoo!"

Secrets of Super-Productivity

secrets of
super-productivity,
... achieve
amazing
things in your life



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strategies will help you maximise your time, limit your stress and overall increase your travel productivity.

Before You Travel

Buy the tools – you wouldn't build a house without the right tools, travel is no different. To be a productive traveler you want to ensure you have a variety of tools to assist the comfort and productivity of your trip. Tools to consider purchasing are quality luggage, Ipod, noise cancelling earphones, soft briefcase and GPS system.

20-22 inch Carry On expandable luggage – I like Briggs and Riley, it is durable, light weight, expandable, self healing and well made. Check out www.briggsandriley.com. These are allowed in the US and other countries as carry on baggage. When you are buying luggage look for features such as pull along, strong wheels, stability foot on the bottom (in case it gets too heavy), external zippers (to hold travel documentation and the Ziploc toiletry bag) and also make sure the pop up handle is a 'one pull' action.

IPOD or MP3 – this is not a luxury, this is a requirement for any travel. I have created a selection of play lists, including one with very relaxing music so that when it is time to sleep I can turn to this group and fall asleep.

>> [click here to read more](#)

During Your Travel

Allow extra 30 minutes – add at least 30 minutes onto any amount of time you think it will take you to get to the airport or park. This additional time will save you stress if you are stuck in traffic, can't find a car space or the security line is longer than you expected. If you have pre-packed a book or magazine you can use that 30 minutes to read or to connect with a friend or client.

Know the Parking Garage – if you regularly travel on the same airline, know the shuttle system or design of the car park so you can get in and out quickly.

>> [click here to read more](#)

After Your Travel

Know the quickest route home – understand the quickest and least traffic congested way to get out of the airport so you can be home with those you care for in the smallest amount of time. Where I live there are 2 major ways home and if you take the wrong one at some particular times during the day it can add up to an hour to your ride home (not so much fun after a long flight) so know which ways are best at different times during the day.

Unpack quickly – if you arrive home early enough, unpack your bag, refill any necessary toiletry items and allocate clothes for washing or dry cleaning.

Refill and replace – update any items in your 'pre-packed' toiletries or luggage that need attention to save you time for future trips. Note any additional items you may have forgotten on this trip and place them in your luggage so you don't forget them next time.

>> [click here to read more](#)

Neen's 5-minute Tip

This tip comes from one of our readers, Jo Leonard, and it will save you thousands of hours. Are you tired of receiving all that junk mail? Get productive - register online at www.directmail.com -- it is free and a quick way to get your name off commercial mailing lists. It took me less than 5 minutes to do, and I know will save me many hours - thanks, Jo!

A Productivity Tip from Neen's Virtual Assistant, Maria Novey



Have you ever been at the ticket counter at the airport and realize that you didn't enter your Frequent Flyer number to receive credit for your flight? I have prepared a laminated colored index card for Neen with all of her club numbers, and frequent flyer numbers. When she is renting a car, or checking in at her hotel or at the airport, she has all of her membership numbers at her fingertips!

Hoo Roo (that is Aussie for good bye) -- Neen

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